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NOTICE OF MEETING

In accordance with the provisions of M.G.L. c. 30A § 20, notice is hereby given that a meeting of the
Board of Building Regulations and Standards'
Construction Supervisor License (CSL) Exam Transition Team
will be held on:

August 29th and 30th, 2016 beginning at 8:30 a.m. and concluding at approximately 3:30 p.m.

Department of Public Safety Large Conference Room
50 Maple Street, Milford 01757-3698

It is anticipated that the topics shown below will be discussed at the aforementioned meeting.

AGENDA

Posted on: August 23, 2016 at 3:00 p.m.

Roll Call, by Chair.

Felix Zemel, Chair
Robert Anderson
Thomas Riley
Stephen Kennealy
Marc LaPointe
John Bennett

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Ron Ripa
Desmond Stewart
Christopher McWhite
Al Talarico
Michael Duffany
Ken Nobrega
Paul Ormond

<input type="checkbox"/> present	<input type="checkbox"/> absent
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1. Open Session:

The CSL examination will be updated to the *Ninth Edition of the Code* and generally reviewed for appropriateness of content. Transition team members, approved by the Board of Building Regulations and Standards (BBRS), are comprised of DPS administrative and inspection staff, municipal inspectors and industry personnel. The main goal of committee team members is to review and revise exam questions to coordinate with the new code requirements, which are based on the 2015 version of the `International codes. Currently, the exam is based on the 2009 international codes (*Massachusetts Eighth Edition*).

A committee member cannot have any affiliation with a company that provides CSL exam preparatory courses and/or cannot be an instructor of a prep course him/herself; and committee team members must sign a confidentiality form agreeing not to reveal any exam contact material.

The goal of committee members is to review all existing, multiple choice exam questions to determine:

- Is the question still relevant?
If yes, has the answer remained the same or has it changed?
Has the code section reference changed or remained the same?
- If no, a new question may need to be written for the content category, keying into appropriate code sections.
- All questions must be annotated with the correct answer and three plausible distracters (*that are not correct*) and code sections must be recorded so that, if the accuracy is challenged during the exam process, it can be demonstrated that due care was taken in its development.

In addition to points listed above, committee members will also review the general appropriateness of exam questions as well as pass/fail rates specific to the following exam modules as listed in the **2014 CSL Candidates Bulletin of Information**.

<http://www.mass.gov/eopss/docs/dps/buildingcode/inf4/candidate-information-bulletin-building-ra.pdf>.

- Unrestricted;
- Restricted; and
- Masonry Only Exams.

Finally, committee members will generally review content categories and information relating to the following exam modules as listed in the **2014 CSL Candidates Bulletin of Information** (*these modules are stock, Prometric exams that are used nationally and have been keyed to the 2015 codes*).

- Roof Covering;
- Windows and Siding;
- Solid Fuel Burning Appliance;
- Demolition; and
- Insulation Contracting Examinations.

2. **Executive Session** pursuant to M.G.L. c. 30A, § 21(a)(7) to comply with M.G.L. c. 4, § 7(26)(l) - to review license examination questions as described above specific to Construction Supervisor License Exams.